

BARBERS HILL INDEPENDENT SCHOOL DISTRICT
2021 – 2022 Employment Periods and Hours of Duty for Campus Level Staff

CLASSIFICATION	POSITION	EMPLOYMENT DAYS	EMPLOYMENT PERIOD
Administrative	Principal – High School/Middle Schools	226	07/01/21 - 06/30/22
	Principal – Elementary Schools, ECC, & PKC	223	07/12/21 - 06/21/22
	Principal – DAEP	212	07/19/21 - 06/13/22
	Associate Principal – High School	226	07/01/21 - 06/30/22
	Assistant Principals - High School	212	07/19/21 - 06/13/22
	Assistant Principals - Middle Schools	207	07/19/21 - 06/06/22
	Assistant Principals – Elem. Schools, ECC & PKC	202	07/21/21 - 06/02/22
	Academic Deans – High School	212*	07/19/21 - 06/13/22
	Academic Dean – Middle Schools	207	07/19/21 - 06/06/22
	Career & Technical Coordinator	218	07/12/21 - 06/14/22
	*Exchange days as necessary to be available for summer STAAR & EOC Testing.		
Faculty	Ag Teachers - High School	218	07/12/21 - 06/14/22
	Head Band Director - High School	218	07/12/21 - 06/14/22
	Classroom Teachers & Librarian at ECC	187	08/09/21 - 05/27/22
Professional Support	Counselors – High School	212	07/19/21 - 06/13/22
	Counselors – Middle Schools & Elementary Schools	202	07/21/21 - 06/02/22
	Counselors – ECC & PKC	197	08/02/21 - 06/06/22
	Librarians – Elementary, Middle & High Schools	197	08/02/21 - 06/06/22
	Special Services Coordinators (Elem. & Sec.)	202	07/21/21 - 06/02/22
	LSSP, Diags., Speech Therapists, Behavior Spec.	192	08/03/21 - 05/31/22
	Social Workers	187	08/09/21 - 05/27/22
	School Nurses	190	08/04/21 – 05/27/22**
	** Nurses will work 3 days of registration (Schedule TBD by Lead Nurse)		
Paraprofessional	Principals' Secretaries – High/Middle Schools	226	07/01/21 – 06/30/22
	Registrar – High School	226	07/01/21 – 06/30/22
	Principals' Secretaries – PKC, ECC, ESS, ESN	223	07/12/21 – 06/21/22
	Principal Secretary – Alternative School	202	07/21/21 – 06/02/22
	Fine Arts Secretary – High School	218	07/12/21 – 06/14/22
	Asst. Prin./Counselor Secretaries – High School	207	07/19/21 – 06/06/22
	Academic Dean Secretary – High School	207	07/19/21 – 06/06/22
	Asst. Principals' Secretaries – Middle Schools	197	08/02/21 – 06/06/22
	LVN	187	08/09/21 - 05/27/22
	Student Data Entry Clerk – High School	207	07/19/21 - 06/06/22
	Attendance Clerks - All Campuses	197	08/02/21 - 06/06/22
	Registrars – ECC, Elementary & Middle Schools	202	07/21/21 - 06/02/22
	Counselor's Clerks – All Campuses	197	08/02/21 - 06/06/22
	Clerk/Receptionist – High School, ECC & PKC	197	08/02/21 - 06/06/22
	Clerk/Receptionist – ESN, ESS, MSN, MSS	190	08/04/21 - 05/27/22
	Teaching Associates, Instructional Aides, ISS Coord.	187	08/09/21 - 05/27/22

HOURS OF DUTY

POSITION	DAILY REPORTING TIME (Principal may adjust paraprofessional hours accordingly to cover various duties)	SUMMER HOURS (July 1, 2021 – July 30, 2021) ■ (June 6, 2022 - June 30, 2022)
ALL Secondary Staff	6:50 a.m.	226 Employees: 7:00 a.m. – 5:00 p.m. Monday – Thursday *All Others 7:00 a.m. – 5:00 p.m. Monday – Thursday *Exception: Hours will be 8:00 – 4:00 during the last Week of the employment period if not ending on a Thursday.
ALL Elementary Staff	7:45 a.m.	
ECC & PKC	7:55 a.m.	