

COVID-19 COMMUNICATION PROCESS MAP

Updated April 7, 2022

SITUATION	Student tests positive for COVID-19	Teacher or Aide tests positive for COVID-19	Administration, Auxiliary, or other staff test positive for COVID-19 (Bus drivers, cafeteria, etc.)
CAMPUS NOTIFICATION	Parent notifies attendance clerk or nurse.	COVID-19 positive employee notifies campus principal.	COVID-19 positive employee notifies supervisor.
CAMPUS ACTION	<ul style="list-style-type: none"> Nurse or attendance clerk notifies principal. Nurse completes report form for CCPH*. Director of Safe Schools submits report to CCPH*. Principal notifies student's teacher(s). 	<ul style="list-style-type: none"> Principal informs nurse Nurse completes form for CCPH*. Director of Safe Schools submits form to CCPH. Principal notifies staff. Name will not be released due to HIPAA laws. 	<ul style="list-style-type: none"> Supervisor notifies Lead Nurse. Lead Nurse completes form for CCPH*. Director of Safe Schools submits form to CCPH*.
COMMUNICATION	<ul style="list-style-type: none"> Principal notifies parents of students who attend class with positive case student. 	<ul style="list-style-type: none"> Principal notifies parents of students in class with positive-case teacher or aide. 	<u>Case specific:</u> Those who potentially had direct contact with COVID-19 positive employee are notified by supervisor.
RETURN	All the following requirements must be met: -Isolate for 5 days from onset of symptoms or date of positive test. -At least 24 hours have passed since resolution of fever without fever-reducing medications. -The individual has improvement of symptoms. -Wear a mask for 5 additional days (This applies for ALL students on ALL campuses).	All the following requirements must be met: -Isolate for 5 days from onset of symptoms or date of positive test. -At least 24 hours have passed since resolution of fever without fever-reducing medications. -The individual has improvement of symptoms. -Wear a mask for 5 additional days.	All the following requirements must be met: -Isolate for 5 days from onset of symptoms or date of positive test. -At least 24 hours have passed since resolution of fever without fever-reducing medications. -The individual has improvement of symptoms. -Wear a mask for 5 additional days.

*CCPH: Chambers County Public Health